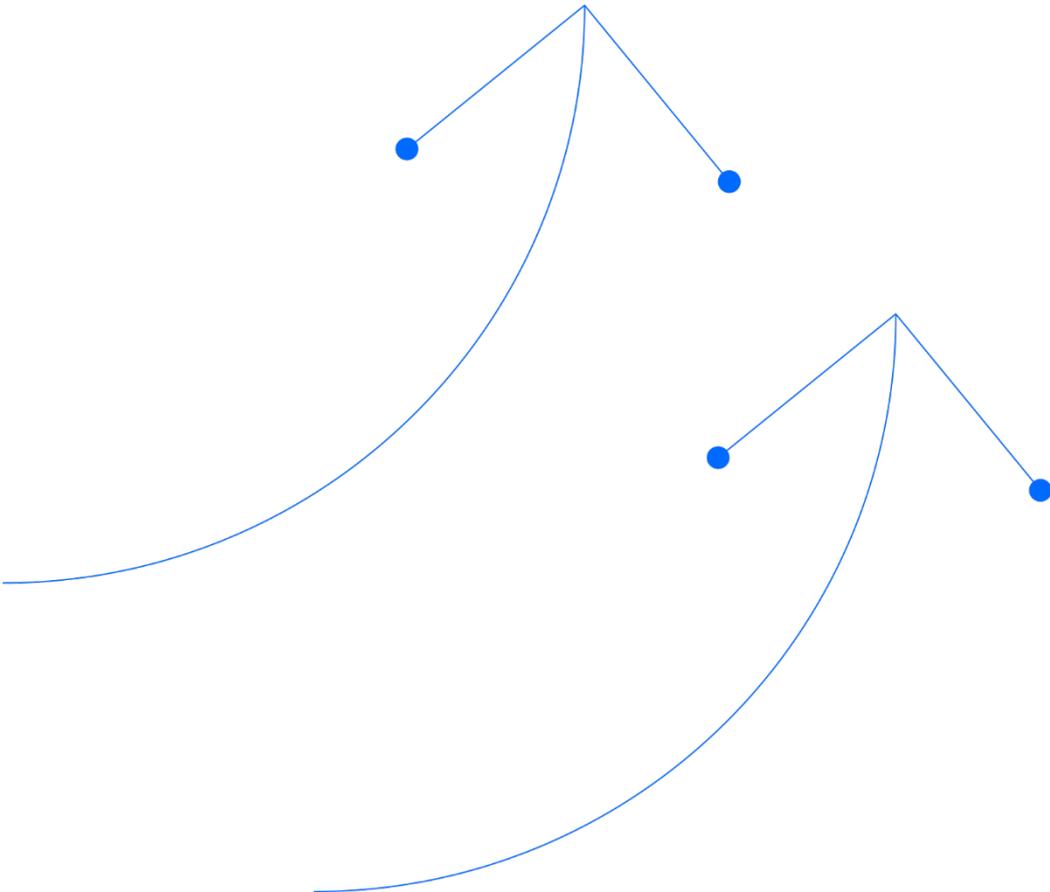


# GENERAL QUALITY REQUIREMENTS

Document Number – NGE-QASPE-000008  
Rev – 2  
Revision Date – 01/09/2026  
Issued for Status –IFU



# DOCUMENT CONTROL

The controlled copy of this document can be accessed from the Electronic Santos Alaska Project Document Management System – Omega Pims. Printed copies are not controlled.

## REVISION HISTORY

REV	Date	Description	Originator	Checked	Approved
1	08/07/23	Replaced OSA Logo with Santos Logo and updated	JM	TW	GG
2	01/09/26	Updated to Santos Template	MS	RK	RK

## CHANGE LOG

REV	CHANGE
1	Replaced OSA logo with Santos logo. Replaced 'Oil Search Alaska' with 'Santos Alaska' in on title page instruction section. Replaced 'OSA' with 'Santos' and corrected grammar in 'Preface' section. Corrected grammar in Disclaimer section. Replace 'Oil Search Alaska' with 'Santos Alaska' in Section 2.1. Removed 'Oil Search Alaska' from Section 2.2's abbreviation table. Replaced 'Oil Search Alaska' with 'Santos' in table 2-3. Replaced 'OSA' with 'Santos' in sections 3 & 4. Updated table to reflect company name replacements and to fit project needs.
2	Updated to new Santos template and logo.

## **PREFACE**

**The use by consultants, contractors, or suppliers of this specification does not relieve them of any responsibility whatsoever for the quality of design, materials, and workmanship that they have been engaged to provide.**

**If Santos consultants, contractors or suppliers have any doubt as to the relevant specification to use, then they must consult Santos. However, they will always remain responsible for the use of the most appropriate specification to meet specific facility criteria or contractual requirement.**

**Santos grants the right to use these specification to Santos's consultants, contractors and suppliers who are contractually authorized to do so and to any related party who are contractually required to comply with them.**

**Any requests to deviate from the requirements of this specification must be submitted in writing for resolution by Santos.**

## **DISCLAIMER**

**Santos disclaims any liability of whatsoever nature for any damage (including injury or death) suffered by any company or person whomsoever as a result of or in connection with the use, application, or implementation of any specification, combination of specification or any part thereof contained in this document.**

# Table of contents

<b>1.0 General</b>	<b>4</b>
1.1 Purpose	4
<b>2.0 Supplier Quality Management System Requirements</b>	<b>4</b>
2.1 Exceptions	4
2.2 Supplier Evaluation / Re-Evaluation	4
<b>3.0 Documentation</b>	<b>4</b>
3.1 Supplier Documentation Evaluation When Requested By Santos	4
3.2 Terms And Conditions	5
3.3 Specifications/Standards	5
3.4 Documentation Revision Status	5
3.5 Supplier Quality Documentation	5
3.6 Documentation Identification	5
<b>4.0 Sub-Suppliers And Sub-Contractors</b>	<b>5</b>
<b>5.0 Access For Inspection And Testing</b>	<b>6</b>
<b>6.0 Quality Plan (Qp) And/Or Inspection Test Plan (Itp)</b>	<b>6</b>
6.1 Nonconformance Control	7
6.2 Traceability	7
<b>7.0 Minimum Documentation Requirements</b>	<b>7</b>
<b>8.0 PURCHASER REPRESENTATIVES AND SPECIALISTS</b>	<b>7</b>

# **1.0 General**

## **1.1 Purpose**

This document defines the minimum expectations for external process and/or product providers and contractors. The requirements in this document are provided as a supplement and extension of the terms and conditions of the Santos Contract, Master Service Agreement, or the Purchase Order. Supplier's acknowledgement or performance of the Santos Purchase Order constitutes acceptance of the requirements listed in this document.

# **2.0 Supplier Quality Management System Requirements**

The supplier shall have a Quality Management System (QMS) that conforms to ISO 9001, API Q1/Q2, or any other recognized or established standard as mutually (documented) agreed with Santos. For suppliers whose QMS is certified or registered by a third party, any change to that certification or registration should be communicated to Santos.

## **2.1 Exceptions**

Suppliers must document all exceptions to specified requirements and obtain agreement from Santos prior to accepting an order or performing work.

## **2.2 Supplier Evaluation / Re-Evaluation**

Suppliers shall support a site evaluation by Santos to ensure purchasing requirements can be met. When site evaluations are not conducted, a supplier survey; or analysis of inspection data for product and/or service provided to Santos shall be evaluated prior and upon delivery.

# **3.0 Documentation**

## **3.1 Supplier Documentation Evaluation When Requested By Santos**

Suppliers shall provide a copy of or allow for review of their quality management system documentation and/or third-party certification that will attest to the supplier's ability to meet quality requirements. Additionally, procedures essential to realize Santos's quality requirements, internal audit records, nonconformance reports, sub-supplier assessments, and records of employee training and/or competency verification shall be made available.

## **3.2 Terms And Conditions**

When Santos provides the Supplier with required documentation, the Supplier shall have a process to ensure that Santos Intellectual Property (IP) is protected and controlled. Supplier shall ensure that mutually (documented) agreeable terms and conditions between Santos and Supplier have been agreed to. If not, Supplier acknowledges that any performance of work under the Santos Purchase Order shall be deemed acceptance of Santos's standard terms and conditions attached to such Purchase Order.

## **3.3 Specifications/Standards**

Supplier shall comply with all requirements listed in the Santos Purchase Order, equipment specification/data sheet, other mandatory industry/government standards or specifications, and any voluntary standards required by the supplier's own processes.

## **3.4 Documentation Revision Status**

Documentation revision status will be stated on the acknowledged purchase order, unless specifically identified on mutually (documented) agreed Quality Plans (QP) and/or Inspection Test Plan (ITP), or an acknowledged revised purchase order. When changes occur to documentation that impacts the product or service ordered, the implementation of the change(s) will be mutually (documented) agreed.

## **3.5 Supplier Quality Documentation**

When specified by Santos, the Supplier shall originate a Quality Plan and/or Inspection and Test Plan to be approved by Santos prior to start of work, reflecting the requirements of the purchase order. Documentation (standards, specifications, drawings, and procedures) identified in the QP and/or ITP shall indicate the revision status. Supporting procedures shall be made available for review and where appropriate, approved by Santos prior to start of work.

## **3.6 Documentation Identification**

As a minimum, all documentation provided to Santos shall contain, reference, or indicate the appropriate Santos Purchase Order (PO) number and line item.

## **4.0 Sub-Suppliers And Sub-Contractors**

- Supplier shall identify and submit to Company all major materials or services proposed to be subcontracted or purchased and, where known, the names and locations of the sub-contractors and sub-suppliers.

- Supplier will ensure that sub-supplier(s), contracted by supplier to contribute to a Santos purchase, will only be used when mutually agreed via the Quality Plan and/or Inspection Test Plan. Supplier will also ensure that sub-supplier(s) conform(s) to the Santos quality requirements and the suppliers own QMS. Supplier agrees that all materials and tools procured from, or services performed by sub-supplier(s) will meet the requirements of the Santos Purchase Order and this document.
- The supplier shall be fully responsible for ensuring that all equipment, small tools, consumables, materials, test instruments, supplies, personal protective equipment (PPE), tagging, and necessary incidentals provided to the buyer are fit for their intended use and purpose. The supplier shall verify items are certified or listed with applicable regulations and industry standards. i.e., Z87, NRTL etc.

## **5.0 Access For Inspection And Testing**

- Supplier shall grant Santos (or its designated representatives) access to Suppliers premises and facilities, including access to witness and verify agreed phases of fabrication, testing, inspection and/or storage of goods sold to Santos.
- Supplier shall also grant access to applicable documents and records related to a Santos purchase order. Supplier will also ensure that access to sub-supplier(s) premises and facilities is granted to Santos (or its designated representatives). Santos will provide notice of intent to access premises or facilities in accordance with the Quality Plan/Inspection Test Plan.

## **6.0 Quality Plan (Qp) And/Or Inspection Test Plan (Itp)**

The Supplier will utilize the mutually agreed QP and/or ITP (documented) for product/ service realization. Special attention should be given to the notification requirements for “W” witness and “H” hold points indicated on the ITP. The Supplier will not make changes to key processes, key sub suppliers, or key personnel after the QP and/or ITP have been accepted by Santos. When changes are necessary, Santos may require additional actions or controls to ensure that the mutually agreed change does not reduce the quality of the product/service ordered. In the unlikely event that the change has a significant adverse effect on the Supplier’s ability to control product/service quality, Santos reserves the right to cancel the order if no mutual agreement is reached on mitigating actions. The Supplier shall maintain a record of date and approval for all approved changes to processes, sub- suppliers, PO scope of work and procedures.

## **6.1 Nonconformance Control**

When a nonconformance is detected (deviation from any requirement) it shall be identified and if product related, segregated or quarantined to prevent delivery to Santos. The Supplier shall record the description of each nonconformance. The Supplier shall disposition each nonconformance as: Rework (returning to meet requirement), Repair (meets form, fit and function), Re-grade (material/better than), Use as Is (UAI), or Scrap. Only REWORK is authorized / permitted without notification or consent of Santos. Santos's approval is required for all Repair, Re-grade, UAI, or Scrap dispositions. Supplier will maintain records of all nonconformities, along with date of discovery, date of customer notification, date of disposition approval and approving documentation.

## **6.2 Traceability**

Supplier processes for materials, products, tools, inspections, and testing equipment shall comply with the intent of ISO 9001 and/or API Q1/Q2 for traceability requirements, appropriate industry standard/specification (API and PSL) and the Santos Purchase Order requirements. Traceability will be maintained through the entire manufacturing/fabrication process and delivery.

## **7.0 Minimum Documentation Requirements**

Supplier shall furnish service and/or service-related documented information per the approved QP and/or ITP and be identified per section 5.6 of this document. When an approved QP and/or ITP does not exist, the supplier shall submit a Certificate of Conformance. See Manufacturing Record Book Specification NGE-QASPE-000004 Rev 1 constitutes the minimum documentation required and method of presentation (unless mutually agreed in writing between supplier and PO originator).

- In general, documentation includes operating and maintenance manuals, as well as necessary records of the source materials, manufacturing process and testing results. For standard products, where operating and maintenance manuals exist at the time of order, these deliverables should be provided to Santos immediately upon order.

## **8.0 PURCHASER REPRESENTATIVES AND SPECIALISTS**

Supplier specialist representatives may be required for training Company Operators. Supplier shall submit a Supplier representative visit plan, detailing the timings and assistance or services proposed by

Supplier in order to maintain the integrity of manufacturers and Supplier's warranties, quality, and to maximize installation accuracy and efficiency.