

Oil Search Alaska, LLC Vendor Instructions for Inbound Shipments

These instructions must be adhered to for all Oil Search Alaska, LLC (OSA) Goods Purchase Orders with delivery terms of FOB Origin (FCA/EXW Incoterms). Purchase Orders with delivery terms of FOB Destination (DAP/DDP Incoterms) must be shipped at vendor expense.

All shipments must be properly packed, marked and labelled in accordance with **NGE-CPPLN-000003: Oil Search Alaska, LLC: Export Packing, Preservation and Handling Plan**. Any expense incurred by Oil Search Alaska, LLC as a result of improper packing, preservation, handling, or incorrect routing shall be reimbursed by supplier.

The routing guide below is only applicable for Purchase Orders with a ‘Ship To’ address of Prudhoe Bay, Alaska. Please contact Alaska.FreightServiceRequest@Santos.com for further instructions regarding Purchase Orders with a ‘Ship-To’ address other than Prudhoe Bay, Alaska.

Failure to follow the routing guide below shall result in the vendor assuming full responsibility for risk or loss of goods and absolving Oil Search Alaska, LLC of any liability or freight expense. Priority service is to only be used with authorization from a company representative. Please do not declare the value or insure OSA’s freight in excess of the carrier’s stated standard liability without prior authorization from a company representative.

Oil Search Alaska, LLC - Routing Guide	
Shipment Type	Shipping Instructions
Small Parcel - Not Palletized - Less than 150 LBS OR Less-Than-Truckload (LTL) - Palletized or Crated (Dry Van Compatible) - Less than 10 pieces and/or - Less than 15,000 LBS	Contact Alaska.Logistics@Santos.com for further instructions.
Truckload - Palletized or Crated - More than 10 pieces and/or - More than 15,000 LBS	When a firm ready-to-ship date has been established, complete a Santos Freight Service Request (FSR) form and submit to Alaska.FreightServiceRequest@Santos.com
International, Hazardous or Specialized - Overdimensional - Requires specialized equipment to transport - Contains materials recognized as hazardous	Contact Alaska.FreightServiceRequest@Santos.com for further instructions
Priority/Expedited - Any weight, dimension or freight classification	Contact Alaska.FreightServiceRequest@Santos.com for further instructions

* Oil Search Alaska, LLC: Export Packing, Preservation and Handling Plan and the Freight Service Request (FSR) form can be found at <https://www.santos.com/procurement/supplier-information>